

靜宜大學 112 學年度碩士班轉系(所)標準

| 系所班別 | 評試項目 | 資格或特別限制 |
|-----------------------------|---|--|
| 英國語文學系 碩士班 | 一、書審資料：50%(學經歷、研究計畫 2-3 頁(英文撰寫)、 歷年成績單)。 二、口試：50%。 三、評試成績需達本系標準。 | 各學期學業成績 80 分 (含)以上。 |
| 西班牙語文學系 碩士班 | 一、西班牙文面試。 | 研究生提出轉系申請後， 應參加本系舉辦之考試。 |
| 日本語文學系 碩士班 | 一、日語面試。 | 申請資格需具備 JLPT N2 以上合格證書。 |
| 中國文學系 碩士班 | 一、書面審查(50%)。 1. 自傳。 2. 讀書計畫與研究方向。 二、口試(50%)。 三、考試成績須達本系標準。 | 申請資格需具備下列二 項條件： 一、各系碩士班研究生。 二、各學期學業成績 80 分(含)以上。 |
| 中國文學系 碩士在職專班 | 112 學年度不收轉系(所)生 | |
| 社會工作與兒童少年 福利學系 碩士班 | 一、口試(佔 50%) 二、審查(佔 50%) 1. 歷年成績單(需附排名證明，轉學生請另附原學校歷 年成績單)。 2. 自傳。 3. 研究計畫書(含未來研究方向及生涯規劃)或學習計畫 一份，以三千字為原則。 4. 其他有助於審查之資料： (1)發表著作及文章、專題報告、科技部大專生研究計 畫或其他參與研究經驗。 (2)服務或工作經歷證明、專業證照、獲獎證明、相關 考試及格證明、語文能力檢定相關證明或其他相 關訓練及表現之證明等特殊表現。 | 凡本校碩士班在學者皆 可申請。 |
| 社會工作與兒童少年 福利學系 碩士在職專班 | 一、口試(佔 60%)。 二、審查(佔 40%)。 1. 研究計畫書(含未來研究方向及生涯規劃)一份，以三 千字為原則。 2. 自傳。 3. 個人著作、 4. 工作經歷等相關資料。 5. 歷年成績單正本。 6. 現職主管推薦書(若無可免)。 | 凡本校碩士在職專班在 學者皆可申請。 |

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| 台灣文學系 碩士班 | 一、轉系研究計畫 50%。 二、面試 50%(於轉所申請期間，依本系公告至本系面談)。 | 各系碩士班研究生。 |
| 法律學系 碩士班 | 一、書面審查：50%。 1. 自傳(含未來研究方向)(約 3000 字)。 2. 學經歷證明(檢附最高學歷之在學學業成績單)。 3. 其他有利審查資料。 二、口試：50%。 | |
| 法律學系 碩士在職專班 | 一、書面審查：50%。 1. 自傳(含未來研究方向)(約 3000 字)。 2. 學經歷證明(檢附最高學歷之在學學業成績單)。 3. 其他有利審查資料。 二、口試：50%。 | |
| 犯罪防治 碩士學位學程 | 一、審查(佔 60%)：內含自傳及研究計畫(1000 字內)、相關專業表現成果、成績單或社會服務經驗。 二、口試(佔 40%)：口頭報告約 10 分鐘(自我介紹及未來規劃)。 | |
| 社會企業與文化創意 碩士學位學程 | 一、碩士班歷年成績單。 二、研究計畫書。 三、原就讀系所教師推薦信 2 封。 | 一、凡本校碩士班在學者皆可申請。 二、操行成績需達 80 分以上。 |
| 原住民族文化 碩士學位學程 | 一、審查：50%。 個人基本資料(含民族別)與自傳、研究方向與計畫、民族文化能力或其他專業能力證明(如競賽得獎證明、專業證照、研習活動證明、社會服務證明等)。 二、口試(含族語)：50%。 表達能力、發展潛力、思考邏輯、民族文化理解程度。 ★口試時間 20 分鐘。 ★備註：111 學年度課程以賽德克族文化研究為主。 | 無 |
| 教育研究所 碩士班 | 112 學年度不收轉系(所)生 | |
| 教育研究所 碩士在職專班 | 112 學年度不收轉系(所)生 | |
| 財務工程學系 碩士班 | 一、資料審查項目(100%)。 二、申請時須碩士班歷年之成績單、讀書計畫(含轉所之原由)、自傳(以個性、轉所動機、自我前程規劃、在校期間獎懲紀錄為描述重點)以及轉所後預定選課計劃表一份，供本系資料審查。 | 無 |

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| 應用化學系 碩士班 | 一、資料審查： <ol style="list-style-type: none"> 1. 大學及研究所歷年成績單(需附成績排名證明)。 2. 個人簡介(含轉所原因說明)。 3. 其他有利審查之資料。 二、面談：上列兩項成績比重及錄取標準，由本系轉所委員會決定之。 | |
| 食品營養學系 碩士班 | 一、審查：50%。自傳、歷年成績單及有助甄試之其他相關證明文件(例如：專業證照、讀書計畫及專題研究報告書等)。 二、口試：50%。口試委員針對食品營養相關知識提問。 | |
| 化粧品科學系 碩士班 | 一、資料審查 <ol style="list-style-type: none"> 1. 研究所歷年成績單(25%) 2. 個人簡介(含轉所原因說明)及其他有利審查之資料(25%) 二、面試(50%) | |
| 化粧品科學系 碩士在職專班 | 一、資料審查 <ol style="list-style-type: none"> 1. 研究所歷年成績單(25%) 2. 個人簡介(含轉所原因說明)及其他有利審查之資料(25%) 二、面試(50%) | |
| 企業管理學系 碩士班 | 一、書面審查(50%)。 <ol style="list-style-type: none"> 1. 大學部及碩士班成績單。 2. 個人簡介。 3. 轉所原因說明。 4. 研究計畫。 5. 其他有利審查之資料。 二、口試(50%)。 | |
| 國際企業學系 碩士班 | 一、繳交個人書面資料(含原碩士班成績單、個人簡介、轉所原因說明、研究計畫及其它有利審查之資料)。 二、由系上三位專任教師組成轉所審查委員會議，進行書面審查及口試議決之。 | 凡本校碩士生均得提出申請。 |
| 會計學系 碩士班 | 一、書面審查項目(50%)。 <ol style="list-style-type: none"> 1. 大學及碩士成績單正本。 2. 自傳。 3. 未來研究方向。 4. 生涯規劃。 5. 推薦信及其他相關資料(如獲獎紀錄或特殊榮耀) 二、口試(50%)。 | 凡本校碩士生均得提出申請。 |

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| 觀光事業學系 碩士班 | 一、書面審查：50%。 <ol style="list-style-type: none"> 1. 碩士班成績單。 2. 個人簡介。 3. 轉所動機。 4. 研究方向。 5. 其他有利審查之資料。 二、口試：50%。 | 本校碩士班在學生 |
| 觀光事業學系 碩士在職專班 | 一、書面審查：50%。 <ol style="list-style-type: none"> 1. 碩士班成績單。 2. 個人簡介。 3. 轉所動機。 4. 研究方向。 5. 其他有利審查之資料。 二、口試：50%。 | 本校碩士在職專班在學生 |
| 財務金融學系 碩士班 | 一、書面審查項目(50%)。 <ol style="list-style-type: none"> 1. 大學及碩士成績單正本。 2. 自傳。 3. 未來研究方向。 4. 生涯規劃。 5. 其他相關資料(如獲獎紀錄或特殊榮耀) 二、口試(50%) | |
| 管理碩士在職專班 | 一、書面審查(50%)。 <ol style="list-style-type: none"> 1. 碩士班成績單。 2. 轉所原因說明。 3. 工作經歷及證明及其他有利審查之資料。 二、口試 50% | 本校碩士生，具備在職身份，皆可申請。 |
| 創新與創業管理 碩士學位學程 | 一、書面審查(50%)。 <ol style="list-style-type: none"> 1. 碩士班成績單。 2. 個人簡介。 3. 轉所動機。 4. 其他有利審查之資料。 二、口試(50%)。 | |
| 資訊管理學系 碩士班 | 一、書面審查項目： <ol style="list-style-type: none"> 1. 研究所成績單。 2. 自傳(須含轉所原因)。 3. 其他有利審查之資料(例如：推薦函、相關作品等)。 二、經系務會議討論通過後，擇優錄取。 | 依校方規定 |

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| 資訊工程學系 碩士班 | 書面審查應檢附資料如下： 1. 自傳。 2. 成績單。 3. 推薦函：至少本院教師推薦信乙封。 4. 讀書計畫。 5. 若有資訊相關作品，請提供。 6. 其他優異表現證明。 | |
| 資訊傳播工程學系 碩士班 | 一、指定繳交資料： 1. 個人資料表。 2. 原碩士班歷年成績單(需附排名證明)。 二、甄選項目及成績比例： 口試：佔 100%。依其研究潛力、思考邏輯，進行約 8-10 分鐘口頭報告，並由甄選委員發問後評定成績。 | |
| 資訊應用與科技管理 碩士在職專班 | 一、自傳。 二、研究所成績單。 三、推薦函：由本院助理教授以上教師推薦。 四、其他優異表現證明。 | |
| 震宇管理 碩士學位學程 | 一、總分計算方式： 1. 書面審查：50% (依繳交資料進行評分)。 2. 口試：50% (由委員發問問題後，依相關內容評定成績)。 二、同分參酌順序。 1. 口試。 2. 書面審查。 | 本校各系所碩士班在學生。 書面審查：資料裝訂成冊，繳交一份。 1. 歷年成績單(需附排名證明)。 2. 英文自傳一份 3. 其他有助於審查之文件及相關資料： (1). 英語能力檢定證明。 (2). 畢業(或學術)論文、發表著作及文章、專題報告、國科會大專生研究計畫及其他參與研究經驗。 (3). 服務或工作經歷證明、專業證照、獲獎證明、相關考試及格證明、 |

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| | | 其他相關訓練及表現之證明等。 4. 口試：依英語及表達溝通、邏輯思考及組織能力等評定成績。 |

Criteria of Major Change for Master's Programs 2023-24AY

| Dept./Institute/Class | Review Items | Qualifications or Special Restrictions |
|---|--|---|
| English Language, Literature & Linguistics | 1.Document review: 50% (education & work experience; a 2-3 pages Study Plan in English; full transcripts) 2.Oral Exam: 50% 3.The review and exam scores must meet the departmental standards. | Academic score of 80 (inclusive) or above per semester. |
| Spanish Language & Literature | 1. Oral Exam in Spanish. | After filing for major change, the applicants must take the exams held by the department. |
| Japanese Language & Literature | 1. Oral Exam in Japanese. | Eligibility for application requires a qualification certificate of JLPT N2 or above. |
| Chinese Literature | 1.Document review (50%) (1). Autobiography. (2). Study Plan and research orientation. 2.Oral Exam (50%). 3.The exam score must meet the departmental standard. | Eligibility for application requires the following two conditions: 1. Already an enrolled graduate student at the University. 2. An academic score of 80 (inclusive) or above per semester. |
| Chinese Literature, In-service Class | Not open to transferred students in 2023-24AY. | |
| Social Work and Child Welfare | 1.Oral Exam (50%) 2.Review (50%) (1).Full undergraduate and graduate transcripts with ranking. (2).Autobiography (3).A 3,000-word Study Plan (including future research orientation and career plan). (4).Any other materials favorable to the application a. Published books and articles, project report, research experience in NSC fellowship for excellent students or other research experiences. b. Certificates of work experience, professional license, awards, relevant examination and qualification, language proficiency, or other related training and performance, etc. | Open to enrolled graduate students. |
| Social Work and Child Welfare, In-service Class | 1.Oral Exam (60%) 2.Review (40%) (1).A 3,000-word Study Plan (including future research orientation and career plan). (2).Autobiography. (3).Publications (4).work experience, and other related materials. (5).Original transcripts. (6).A Letter of Recommendation from the current supervisor (optional). | Open to all enrolled In-service class students in Master's programs at the University. |
| Taiwanese Literature | 1.Study Plan after major change (50%) 2.Oral Exam (50%) (During the transfer application period, the applicant should follow the department's announcement and attend the oral exam accordingly.) | All enrolled graduate students in Master's Program. |

Criteria of Major Change for Master's Programs 2023-24AY

| Dept./Institute/Class | Review Items | Qualifications or Special Restrictions |
|---|--|---|
| Law | 1.Document review: 50% (1).Autobiography (including future research orientation) (around 3,000 words). (2).Certificates of education and experience (attach the academic transcripts of the highest education). (3).Any other materials favorable to the application. 2.Oral Exam: 50% | |
| Law, In-service Class | 1.Document review: 50% (1).Autobiography (including future research orientation) (around 3,000 words). (2).Certificates of education and experiences (attach the academic transcripts of the highest education). (3).Any other materials favorable to the application. 2.Oral Exam: 50% | |
| Master Program in Crime Prevention | 1.Document review (60%): Autobiography; research plan (within 1,000 words); relevant professional performance results; transcripts, or social service experience. 2.Oral Exam (40%): a 10-minute oral report (self-introduction and future plan). | |
| Master Program in Social Enterprise & Cultural and Creative Industries | 1.Full graduate transcripts. 2.Research plan. 3.2 letters of recommendation from the transfer-out dept. | 1.Open to enrolled graduate students. 2.Conduct score of 80 (inclusive) or above per semester. |
| Master Program in Indigenous Cultural Heritage | 1.Document review: 50%. Personal profile (including tribe) and autobiography, research orientation and plan, evidence of tribal cultural competency or other professional competency (e.g., award certificate of contests; professional licenses; certificate of activities; certificate of social service; etc.) 2.Oral Exam (including tribal language): 50%.. Expression ability, growth potential, thinking logic, understanding of tribal culture. ★Oral Exam: 20 minutes. ★Remarks: Seediq culture research is the focus of 2023-24 curriculum. | None |
| Graduate Institute of Education | Not open to transferred students in 2023-24AY. | |
| Graduate Institute of Education, In-service Class | Not open to transferred students in 2023-24AY. | |
| Financial Engineering | 1.Document review (100%). 2.Documents to be reviewed include: full graduate transcripts; Study Plan (including reasons for major change); autobiography (focusing on personality, reason for major change, future plan, any award/penalty records, etc.); and course registration plan after major change. | None |
| Applied Chemistry | 1.Document review: (1).Full undergraduate and graduate transcripts (with ranking). (2).Personal profile (including reasons for major change). (3).Any other materials favorable to the application. 2.Interview: The ratio of the above two items and the standards of admission are at the discretion of the departmental Transfer Admission Committee. | |

Criteria of Major Change for Master's Programs 2023-24AY

| Dept./Institute/Class | Review Items | Qualifications or Special Restrictions |
|------------------------------------|--|---|
| Food & Nutrition | 1.Review: 50%. Autobiography, full transcripts, and any materials favorable to the application; e.g., professional license, study plan, and reports on specific topics, etc.) 2.Oral Exam: 50%. The oral exam committee shall raise questions on food and nutrition knowledge. | |
| Cosmetic Science | 1.Document review (1).Full transcripts of graduate studies (25%) (2).Personal statement (including reason for major change) and other materials favorable to the review. 2.Oral exam (50%) | |
| Cosmetic Science, In-service Class | 1.Document review (1).Full transcripts of graduate studies (25%) (2).Personal statement (including the reason for major change) and other materials favorable to the review. 2.Oral exam (50%) | |
| Business Administration | 1.Document review: (50%) (1).Full undergraduate and graduate transcripts. (2).Personal profile. (3).Reasons for major change. (4).Study Plan. (5).Any other materials favorable to the application. 2.Oral Exam (50%) | |
| International Business | 1.Documents, including the full transcripts of transfer-out major, personal statement stating the reason for major change, study plan and other materials favorable to the review. 2.The Review Committee by three full-time faculties shall conduct documents review and oral exam. | Open to all enrolled graduate students. |
| Accounting | 1.Document review items (50%) (1).Full undergraduate and graduate transcripts. (2).Autobiography. (3).Future research orientation. (4).Career plan. (5).Letter(s) of recommendation and other relevant materials (ex.: award records or special honors, etc.) 2.Oral Exam (50%). | Open to all enrolled graduate students. |
| Tourism | 1.Document review: 50% (1).Full graduate transcripts. (2).Personal profile. (3).Reasons for major change. (4).Research orientation. (5).Any other materials favorable to the application. 2.Oral Exam: 50% | Open to all enrolled graduate students. |
| Tourism, In-service Class | 1.Document review: 50% (1).Full graduate transcripts. (2).Personal profile. (3).Reasons for major change. (4).Research orientation. (5).Any other materials favorable to the application. 2.Oral Exam: 50%. | Open to all enrolled In-service class students in Master's programs at the University. Open to all enrolled graduate In-service Class students. |

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|---|---|--|
| Finance | 1.Document review: (50%) (1).Original copy of the full undergraduate and graduate transcripts. (2).Autobiography. (3).Research orientation. (4).Career plan. (5).Letter(s) of recommendation and other relevant materials (ex.: award records or special honors, etc.) 2.Oral Exam (50%) | |
| Executive Master's Program in Business Administration, EMBA | 1.Document review: (50%) (1).Full graduate transcripts. (2).Reasons for major change. (3).Work experience and certificates; any other materials favorable to the application. 2.Oral Exam: 50% | Open to all enrolled graduate In-service Class students. |
| Master Program in Innovation Management and Entrepreneurship | 1.Document review (50%) (1).Full graduate transcripts. (2).Personal profile. (3).Reasons for major change. (4).Any other materials favorable to the application. 2.Oral Exam (50%) | |
| Computer Science and Information Management | 1.Document review items: (1).Full graduate transcripts. (2).Autobiography (including reasons for major change). (3).Any other materials favorable to the application (ex.: letter(s) of recommendation, related works, etc.) 2.Upon the approval of department faculty meeting, the admissions are awarded to the outstanding applicants. | Comply to the University regulations. |
| Computer Science and Information Engineering | Materials to be submitted for document reviews: (1).Autobiography. (2).Full transcripts. (3).Letter of Recommendations: at least one letter of recommendation from the faculty of the College. (4).Study Plan. (5).Please provide information related works, if any. (6).Any other evidences of outstanding performance. | |
| Computer Science and Communication Engineering | 1.Submit the designated materials: (1).Personal profile (2).Full graduate transcripts (including ranking). 2.Screening items and grade ratio: Oral Exam: 100%. An 8-10 minutes oral report on the applicant's research potential, thinking logic, etc. Answer to the questions raised by the Screening Committee members. | |
| Executive Master Program of Applied Informatics and Technology Management | 1.Autobiography. 2.Full graduate transcripts. 3.Letter(s) of Recommendation: Issued by the College faculties of Assistant Professors or above. 4.Any other evidences showing outstanding performances. | |
| Global Master of Business Administration | 1.Total score calculation: (1).Document review: 50% (scored based on the submitted materials). (2).Oral Exam: 50% (scored based on the reply to the questions raised by the review committee members). 2.Evaluation priority: (1).Oral Exam. (2).Document review. | Open to all enrolled graduate students. Document review: One copy of the submitted materials in binding. 1. Full transcripts (including ranking). 2. One copy of the English autobiography. |

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| | | <p>3. Other materials favorable to the application:</p> <p>(1).Certificate of English Proficiency.</p> <p>(2).Thesis (or academic papers), published books and articles, feature reports, graduate student research projects of the MOST and other research experiences.</p> <p>(3).Certificates of service or work experience, professional certificates, certificates of awards, certificates of passing relevant examinations, certificates of other relevant training and performance, etc.</p> <p>4. Oral Exam: The scores are assessed based on English and expressive communication, logical thinking, and organizational skills, etc.</p> |